



February 7, 2019

To: Chaminade Parents
From: Dr. Stephanie A. Kralemann Mr. Peter Vlahutin
Associate Principal Associate Principal
Academics & Curriculum Student Development

Re: *2019-2020 Student On-line Registration*

ON-LINE STUDENT REGISTRATION

Welcome to the annual on-line student registration. To facilitate a user-friendly registration, please note the following items to assist you:

- The 2019-2020 Chaminade Curriculum Guide, the 2019-2020 Chaminade Curriculum Profile and the PACE Program are available and can be accessed at www.chaminade-stl.org under "Academics".
- Detailed Instructions for Requesting Courses
In order to guarantee parental guidance and direction with your son's course selections, on-line registration is for parent access only. If you need your password code to log in, please contact Ms. Julie Quint (x1164) at 314-993-4400. Directions are linked in Skyward and available in House Courses on Canvas.
- Detailed instructions for each class division
Students have received on-line registration guidelines at the House Academic Meetings.
- On-line registration opens on Saturday, February 9th and closes on Wednesday, February 27th.

HELP AVAILABLE

In completing the registration process, please contact those members of the Chaminade family who can assist you: house counselor, college counselor, department chairperson, teacher or an administrator. If you experience any technical difficulties, please contact Mr. Peter Vlahutin, ext. 1132.

BUSINESS OFFICE INFORMATION

Listed below are important reminders and deadlines set by the Business Office:

- Enrollment contracts will be mailed on Friday, March 8, 2019.
- Enrollment contracts and deposits will be due Monday, April 15, 2019.
- Financial aid letters will be mailed mid-April.
- Any student who has not submitted the enrollment contract and the deposit by this date will have his course selection dropped from the computer system. If we receive your enrollment contract after this date the student may not be guaranteed the courses he previously selected.
- Tuition accounts must be paid in full on or before Tuesday, May 1, 2019. Per tuition policy, "A student may not be allowed to take semester exams and grades will not be processed unless all financial obligations have been met."